

Office of the Town Clerk

<http://www.lexingtonma.gov/town-clerk>



Town of
Lexington
Massachusetts



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- About Town Meeting
- Census and Resident Information
- Elected Town Officials
- Elections & Voting
- Information for Committee Members
- Licensing & Permits
- Public Records and Public Meetings
- Records and Information Repository
- Vital Records

Contact Information

Nathalie Rice
Town Clerk

Hours of Operation:
Office Hours:
8:30 AM – 4:30 PM
Monday - Friday

Phone:
781-698-4550

Fax:
781-861-2754

Address:
Town Office Building
1625 Massachusetts Ave
Main Floor
Lexington, MA 02420
United States
See map: [Google Maps](#)

Frequently Asked Questions

- Where do I register to vote?
- What is the deadline for registering to vote in an election?
- How do I find out where I vote?
- How do I apply for a marriage license?
- How do I obtain a copy of a Birth, Marriage or Death Certificate?

Quick Links

[Town Clerk's Office Email](#)

Home » Departments

Town Clerk

Description of Services:

The Town Clerk acts as the Town's:

- chief election official
- recording officer
- registrar of vital statistics
- public records officer
- licensing officer.

The Clerk works with the Board of Registrars to promote and maintain voter registration and voter records. The Clerk maintains records of adopted municipal code, bylaws, oaths of office, resignations and appointments.

The Clerk's staff issues:

- marriage licenses
- dog licenses
- business certificates.

The Town Clerk's office responds to inquiries from the public and serves as a central information point for the Town.

Staff Contacts

Name	Title	Phone
Nathalie Rice	Town Clerk	781-698-4557
Dianne Sperber	Assistant Town Clerk	781-698-4562
Lisa Maguire	Administrative Assistant	781-698-4555
Carmelina Fiore	Municipal Clerk	781-698-4553
Kelley Cutone-Clair	Municipal Clerk	781-698-4554
Alethea Yates	Archivist	781-698-4556

Town Clerk Calendar

September						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

All upcoming events

- TOWN GOVERNMENT**
- [Town Meeting](#)
 - [Sign up for Email](#)
 - [Selectmen](#)
 - [Online Services](#)
 - [Public Records](#)
 - [MORE »](#)
- BUILDING & ZONING**
- [Permits](#)
 - [Board of Appeals](#)
 - [Planning Department](#)
 - [MORE »](#)

- RECREATION & PROGRAMS**
- [Recreation Programs](#)
 - [Community Center](#)
 - [Human Services](#)
 - [MORE »](#)
- PERMITS & LICENSES**
- [Public Health](#)
 - [Dog Licenses](#)
 - [Firearms Licenses & FID cards](#)
 - [MORE »](#)

- TOWN SERVICES**
- [Trash, Recycling & Compost](#)
 - [Lexus Bus](#)
 - [Police](#)
 - [Library](#)
 - [Schools](#)
 - [MORE »](#)
- PAYMENTS, FINES & FEES**
- [Online Payments](#)
 - [Property Taxes](#)
 - [Paying Parking Tickets](#)
 - [MORE »](#)

Town Archives

- Lee Yates, Archivist/Records Manager
- Physical collection in basement of Cary Memorial Hall
- Scanned documents in town's Public Records Portal

Public Records Portal

- Online collection
- Modern-day documents
- Historic documents



Town of Lexington Massachusetts



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Minuteman Statue on the Battle Green

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ACCESS ONLINE PUBLIC RECORDS

About the Public Records Law

Available Public Records

Exemptions to the Public Records Law

Frequently Asked Questions about the Public Records Law

Public records search tips

Request Public Records

Request school public records

Home » Departments » Town Manager



Public Records and Archives

Guidelines for Access



Part of the document pertaining to the vote to incorporate the Town of Lexington.

The Commonwealth of Massachusetts has updated the [Public Records Regulations, 950 CMR 32](#), as of January 1, 2017. They have also published [A Guide to the Massachusetts Public Records Law](#).

The Town of Lexington provides online access to many Town public records, both recent and historical, as well as providing records in response to specific [public records requests](#).

For Lexington Public Schools public records, visit their [website](#).

Public Records Available Online Include:



Lexington, MA

Public Records Portal

Browse Search

Breadcrumb Navigation:
[TownOfLexington](#) > WEB PUBLISHED-PUBLIC DOCUMENTS

Information available here includes:

- All board and committee minutes
- Current members of all boards and committees
- Town Reports
- Election Results
- Town Meeting Results

For other online public records, or to request public records, [visit our Public Records webpage.](#)

Searching:

- The search box at the top of the page is for quick search.
- Click on **Search** (above) for

Name ▲	OCRed
ANNUAL TOWN REPORTS	
BUILDINGS, LAND, UTILITIES & TRANS REPORTS	
CAMPAIGN FINANCE	
COMMITTEE MEMBERS	
DEPARTMENT DOCUMENTS	
ELECTIONS AND TOWN MEETING ACTION	
HISTORIC ARCHIVES (NO TEXT SEARCH)	
MINUTES-REPORTS-COMMITTEES ARCHIVE	
OTHER	
File & Document Search Instructions	All

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- See [Searching for Documents](#) for more information

Name	OCRed
1829-1875 (separate committee reports)	
1873-1879	
1880-1889	
1890-1899	
1900-1909	
1910-1919	
1920-1929	
1930-1939	
1940-1949	
1950-1959	
1960-1969	
1970-1979	
1980-1989	
1990-1999	
2000-2009	



Lexington, MA

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Breadcrumb Navigation:

[TownOfLexington](#) > [WEB PUBLISHED-PUBLIC DOCUMENTS](#) > [MINUTES-REPORTS](#)

Information available here includes:

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Name	OCRed
1910-1919	
1920-1929	
1930-1939	
1940-1949	
1950-1959	
1960-1969	
1970-1979	
1980-1989	
1990-1999 (not yet added)	
2000-2009	
2010-2019	
2020-2029	
Agenda Packets	
Residential Policy Ad-hoc Committee - RPC	

Historic Archives

- Hand-written materials, not searchable



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Name	OCRed
__ Items of Special Interest	
Accounting Ledgers	
Assessment and Taxation	
Cemeteries	
Committee Reports	
Deeds and Mortgages	
Departmental Minutes	
Fire Department	
Military Matters	
Miscellany	
Old Town Papers (individual documents)	
Selectmen's Records	
Town Meeting Records	
Voter Registers	



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Searching:



















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Name	OCRec
1729-1818 Assessment and Tax List (A-01 to A-04)	
1744-1806 Tax Returns (A-07)	
1780-1808 Assessor's Book (A-98P)	
1796-1827 Highway Tax-Polls (TC-13)	
1807-1843 Tax Returns (A-08)	
1811-1825 Valuation Records (A-99P)	
1820-1840 Valuation Records (A-101P)	
1826-1840 Valuation and Tax (A-05)	
1840 Valuation List (A-10)	
1841-1852 Valuation and Tax (A-06)	
1850 Valuation List (A-11)	
1853-1857 Valuation and Tax (A-69)	
1854 Tax Book (A-52)	
1855 Tax Book (A-53)	
1857 Tax Book (A-54)	

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-  1895 Tax Book (A-68)
-  1899 Valuation List (A-35)
-  1900 Valuation List (A-36)
-  1902 Valuation List (A-37)
-  1903 Valuation List (A-38)
-  1904 Valuation List (A-39)
-  1905 Valuation List (A-40)
-  1906 Valuation List (A-81)
-  1907 Valuation List (A-82)
-  1908 Valuation List (A-83)
-  1909 Valuation List (A-91)
-  1910 Valuation List (A-92)
-  1911 Valuation List (A-93)
-  1912 Valuation List, Volume 1 (A-84)
-  1912 Valuation List, Volume 2 (A-84)
-  1913 Valuation List (A-85)
-  1914 Valuation List (A-86)
-  1915 Valuation List (A-87)



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Valuation List
1905



1

2



3



4

Valuation List 1905

27
28
29
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31
32
33
34
35
36
37
38
39
40

Cutler Clarence Ho.

Con Ave.

1 2 00

5 Horses
30 Cows
1 Bull

Cutler Geo. Ho.

Kean Ave

1 2 00

Cutler Charles S.

Off Bedford

1 2 00

75 Fowl

Cutting George L.

1 2 00

3 Horses
1 Cow
10 Swine

28	1 House	2500	Mot L.	51
29	1 Barn	2000	Pasture	43
30	1 Outbuilding	250	Wood	41
31				
32	1 House	1500	House Lot	1/3
33				
34				
35				
36			Mot L.	7
37			Pasture	17
38	1 House	2000	Unimproved	1
39				



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Valuation List
1915



1

2



3



4

Valuation List 1915

43	House	2500	M. + J.	57
44	Barn	2000	Pasture	43
45	Out building	250	Woodland	26
46	Windmill	100	Unimproved	15
47			O'Brien Land	16 $\frac{3}{4}$

Public Records Portal

- Modern-day documents
- Historic documents